

# UTA Board of Trustees Meeting

October 25, 2018



# Call to Order and Opening Remarks



# Pledge of Allegiance



# Safety Minute



# Carbon Monoxide: The Invisible Killer



# General Public Comment Period



# Public Comment Guidelines

- Each comment will be limited to two minutes per citizen or five minutes per group representative
- No handouts allowed



# Item(s) for Consent

- a. Approval of September 27, 2018 Board Meeting Report
- b. Approval of September 12, 2018 Stakeholder & Planning Committee Meeting Report
- c. Approval of October 10, 2018 Operations & Customer Experience Committee Meeting Report
- d. Finance Report & Dashboard for August 2018
- e. 2018 Q3 Investment Report
- f. Finance & Audit Committee Approved \$200,000-\$999,000 Contracts, Change Orders & Disbursements





# Recommended Action (by acclamation)

Motion to approve



# Committee Updates



# Operations & Customer Experience Committee Update



# R2018-10-01: Resolution Approving the December 2018 Change Day Title VI Equity Analysis





# December Change Day Title VI Analysis

Presented  
October 10, 2018

# UTA and Title VI

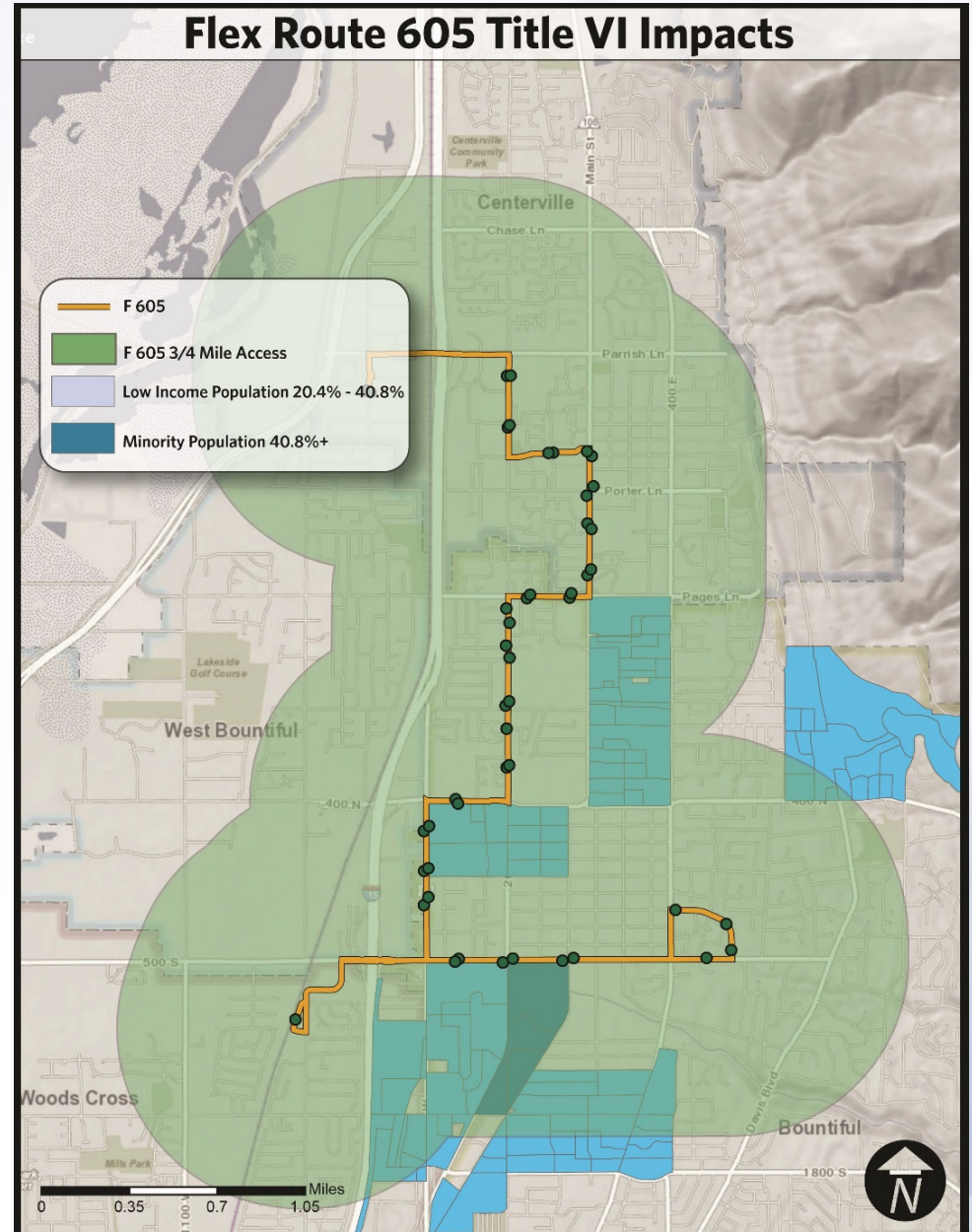
- UTA is **committed** to avoiding unfair treatment and discrimination in the allocation and administration of public transit services
- UTA has developed **policy** for measuring and mitigating negative impacts on minority and low-income populations
- UTA performs an analysis on any major change to measure potential impacts
- Analyses are presented to the Board of Trustees

# December Change Day

- Overview of Proposed Service Changes
  - Addition of F605
- Public Outreach Efforts
- Conclusion of Analysis

# Route F605

- New Flex Route in Bountiful/Woods Cross
- Flex Routes can deviate up to  $\frac{3}{4}$  of a mile for additional fee
- No cancellation of existing service to pay for the new route

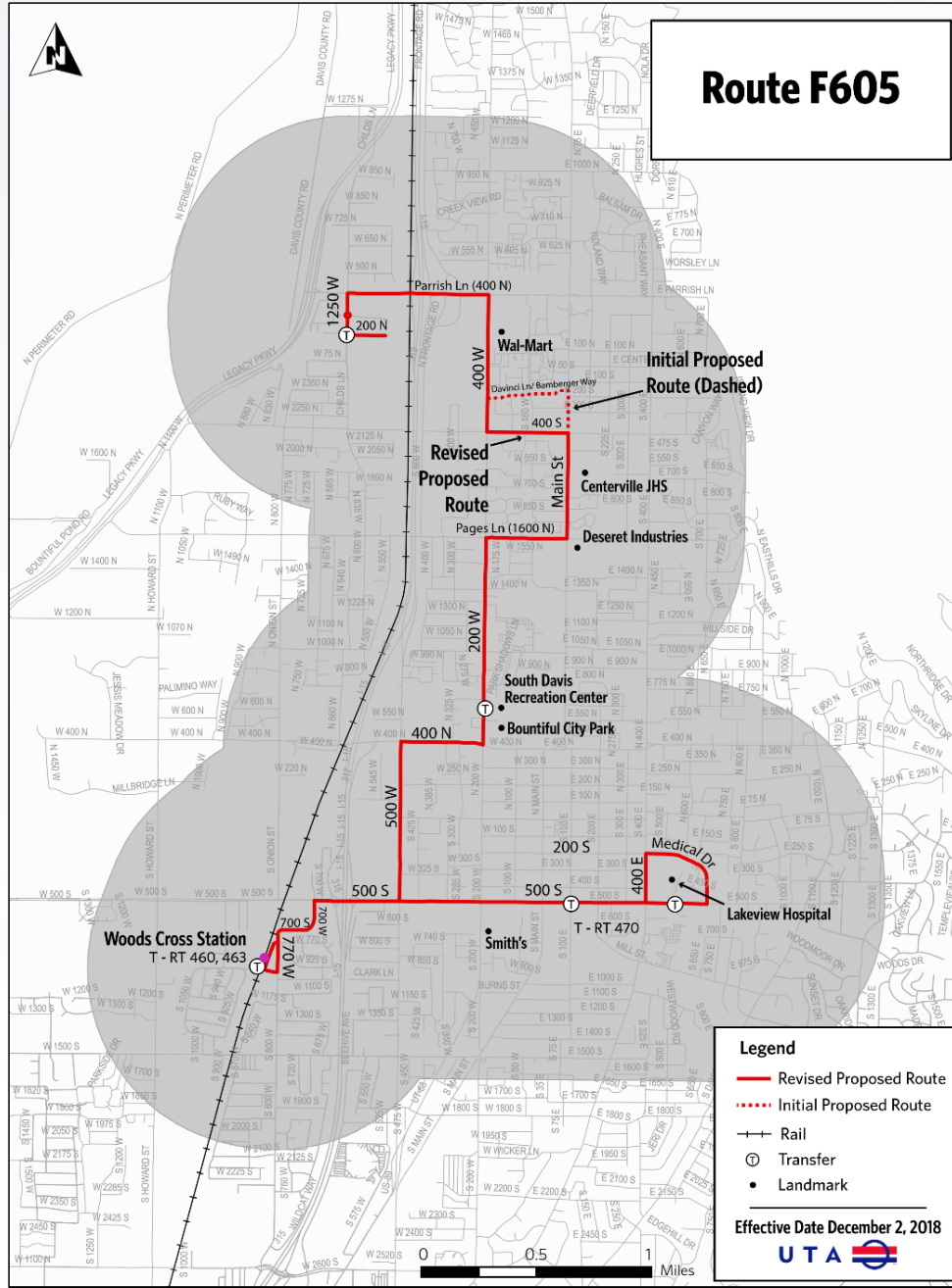







# Public Comment Period – Route F605

- Public comment period held September 11 – October 10.
  - Public hearing notice published in Salt Lake Tribune, Ogden Standard Examiner and Davis County Clipper.
  - Public hearing notice also posted on State’s public hearing website, UTA website and promoted through UTA social media .
- One public open house held
  - September 26 – Davis County Library South Branch
- Comments also taken via website, email, U.S. mail and by phone.
- 3 people attended the public hearing, no written comments submitted.
- 8 comments submitted to [hearingofficer@rideuta.com](mailto:hearingofficer@rideuta.com) and 7 comments submitted via UTA website/customer comment system.
  - One comment included a letter from Centerville city residents with the names and addresses of 86 residents listed.
- Comments included support for the new Route F605 but significant concerns expressed about a section of the alignment. In response to the public concerns, UTA is modifying the route.

# Route F605



- Legend**
- Revised Proposed Route
  - ⋯ Initial Proposed Route
  -  Rail
  -  Transfer
  -  Landmark

Effective Date December 2, 2018

# Findings of Analysis

- Since there was no elimination of service to create the new route, there were no negative impacts associated with the addition of Route F605
- UTA did not identify any disparate impacts on minority populations or a disproportionate burden borne by low-income populations in the proposed changes for December Change Day

# Public Comment



# Public Comment Guidelines

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# Recommended Action (by roll call)

Motion to approve R2018-10-01: Resolution Approving the December  
2018 Change Day Title VI Equity Analysis



# Finance & Audit Committee Update



# **R2018-10-02: Resolution Authorizing Execution of an Interlocal Agreement with Davis County to Fund the Davis-Salt Lake City Community Connector Bus Rapid Transit Project Conceptual Environmental and Engineering Work**





# Davis County BRT Inter-local Agreement

October 25, 2018



# The Project at a Glance

The Davis-SLC Community Connector is:

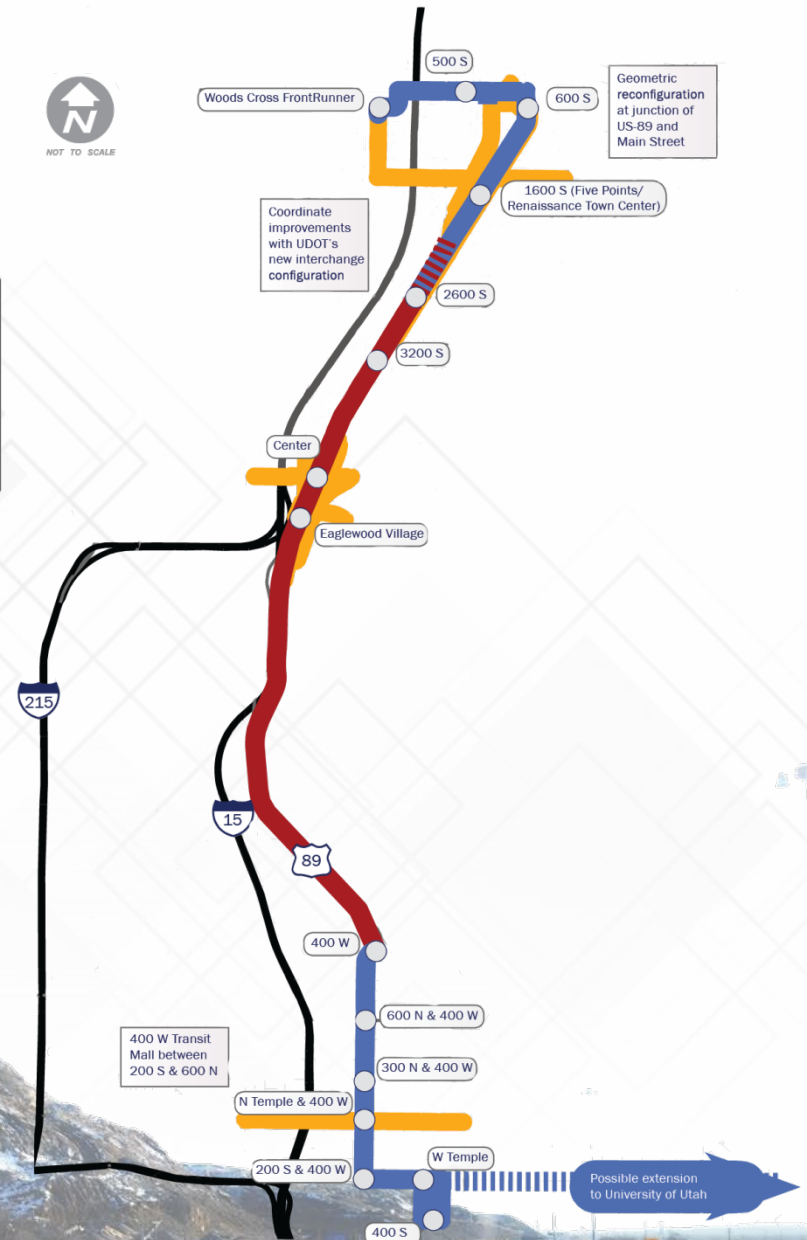
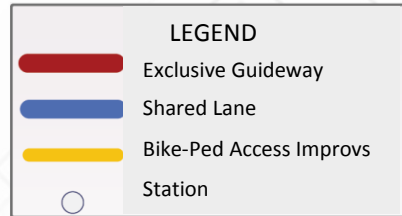
A proposed Bus Rapid Transit (BRT) line connecting Woods Cross FrontRunner station with Bountiful, North Salt Lake, and downtown Salt Lake City





# Proposed Corridor

Corridor Length: 11.8 miles  
Miles of Guideway: 5.6  
10-15 Minute Headways  
Capital Cost: \$75-85M



# Interlocal Agreement

- The state Legislature appropriated \$1.2M to advance the environmental and conceptual engineering for the Davis-Salt Lake City Community Connector project
- Funds will be transferred from Davis County to an escrow account
- UTA will hire/manage a consultant to perform the work
- Escrow funds will be used to pay for the consultant and project costs incurred by UTA
- Steering Committee will be established to coordinate work with project partners

# Public Comment



# Public Comment Guidelines

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# Recommended Action (by roll call)

Motion to approve R2018-10-02: Resolution Authorizing Execution of an Interlocal Agreement with Davis County to Fund the Davis-Salt Lake City Community Connector Bus Rapid Transit Project Conceptual Environmental and Engineering Work



# R2018-10-03: Resolution Ratifying the Adoption of the 2019 Tentative Budget





# Tentative 2019 Budget



# Introduction & Strategic Priorities



# Strategic Focus Areas



# Customer Experience

- Created a team within the Planning Department to coordinate our focus
- Interesting fact: 22% of our customer feedback is commendations regarding our service and employees



# Leadership and Advocacy

- UTA regularly participates in the legislature's interim committee meetings
- We are active nationally with the American Public Transportation Association (APTA)
- We meet regularly with our congressional delegation and their staff
- We participate in Wasatch Front Regional Council (WFRC) and Mountainland Association of Governments (MAG) meetings
- At the local level, council of governments (COGs) and city council meetings
- UTA staff are on the boards of the Salt Lake Chamber, edcUtah, Envision Utah, GREENbike, Operation Lifesaver, etc.



# Access to Opportunity

- Transit-oriented development
  - Columbus Community Center
- First and last mile projects
  - TIGER grant
  - Contributions to GREENbike
- Transportation land use connection studies
- Innovative mobility
- Pass programs
- Salt Lake City purchase of service



# Strategic Funding

- SB 136
  - 4<sup>th</sup> quarter
  - Transit Transportation Investment Fund (TTIF)
- Improved revenue per rider
  - Pass programs
  - Mobile ticketing app
- Competitive grant opportunities
- Transit-oriented development
- Salt Lake City purchase of service



# Workforce of the Future

- Culture of continuous improvement and engagement
- Workforce planning
- In-house apprenticeship program
- Collaboration with Salt Lake Community College
  - Mechanic training program





# Our Challenges

- Population growth and air quality
- Access for all
- Disruptive technologies
- Sustainable funding



# Major Changes from 2018 Budget

- SB136 transition
  - Board of Trustees compensation
- Service changes
  - UVX
  - FrontRunner
- New funding
  - Salt Lake City
  - Salt Lake County
- Capital projects



# Operating Budget: 2019 Cost Drivers and Assumptions

- Service plan
  - 2018 service level
  - Increased bus service
    - Davis, Weber, Tooele, and Utah Counties
    - Excludes proposed Salt Lake City and Salt Lake County service
- Labor/fringe cost
  - Bargaining unit
    - 3.5% annualized 2019
  - Administration
    - 3% January 2019
- Fuel
  - \$2.20 to \$2.50 (13.64%)



# New Funding

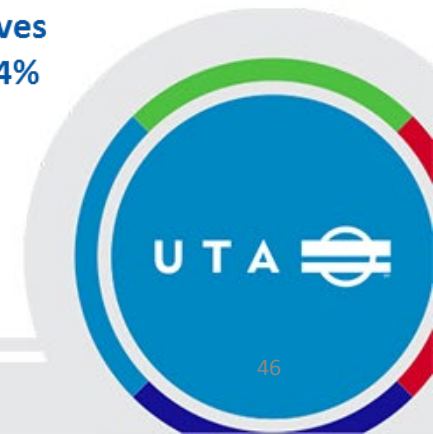
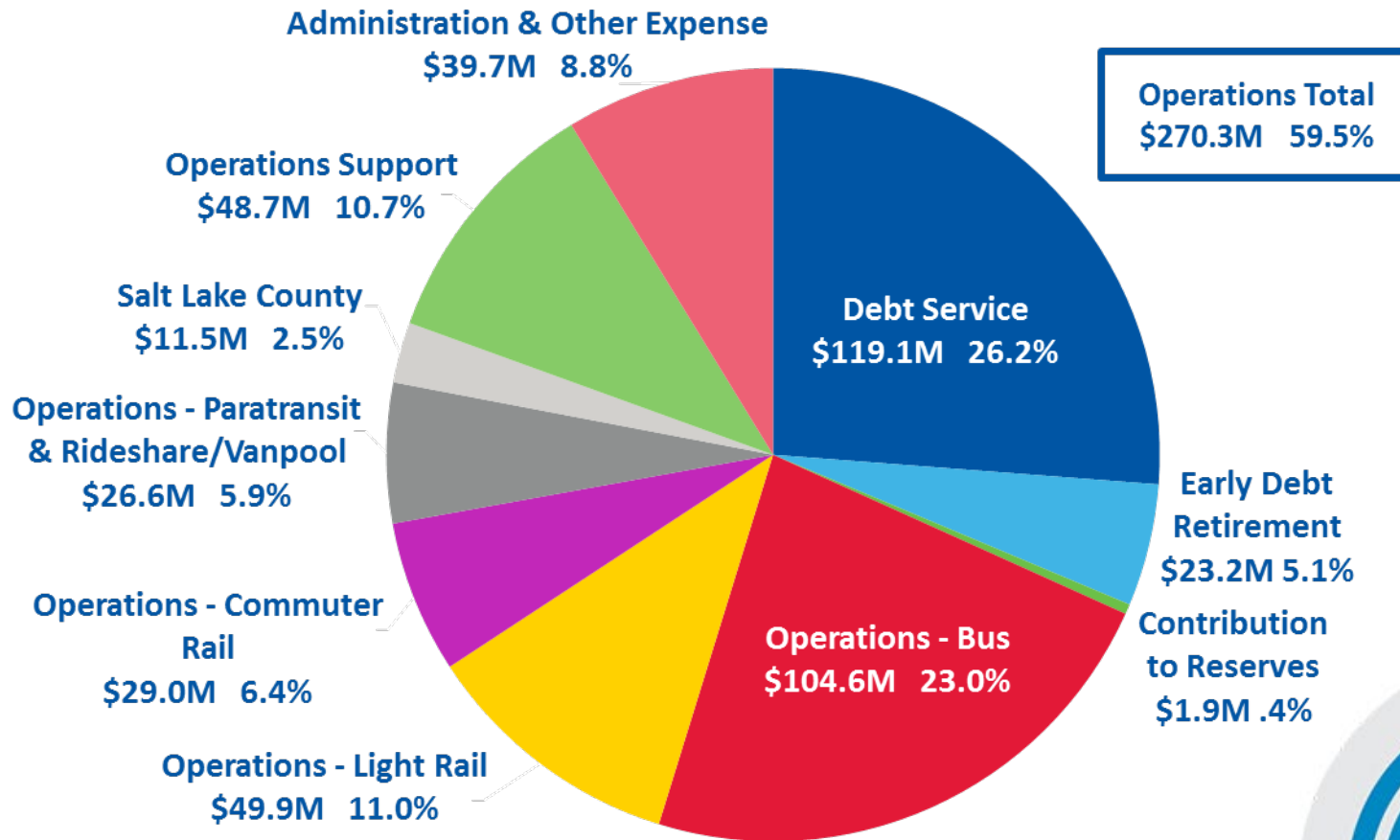
	Salt Lake City Agreement	Salt Lake County 4 <sup>th</sup> Quarter (half year)
Revenues	<u>\$3,871,000</u>	<u>\$13,400,000</u>
Operations	3,590,000	11,479,000
Debt Service	281,000	0
Reserves (14.3%)	<u>0</u>	<u>1,921,000</u>
Totals	<u>\$3,871,000</u>	<u>\$13,400,000</u>



# Financial Summaries



# 2019 Projected Operating Expenses: \$454.2M



# Tentative Operating Budget

Operations	2018 Budget	2019 Budget	Percentage Change
Bus	\$ 97,522,000	\$104,577,000	7.2%
Commuter Rail	27,375,000	29,064,000	6.2%
Light Rail	48,964,000	49,906,000	1.9%
Paratransit	23,010,000	23,353,000	1.5%
Rideshare/Vanpool	3,210,000	3,221,000	0.3%
Operations Support	45,154,000	48,716,000	7.9%
General & Admin.	32,394,000	33,582,000	3.7%
Salt Lake County	<u>0</u>	<u>11,479,000</u>	N/A
<b>Total Operations</b>	<b><u>\$277,629,000</u></b>	<b><u>\$303,898,000</u></b>	<b>9.5%</b>

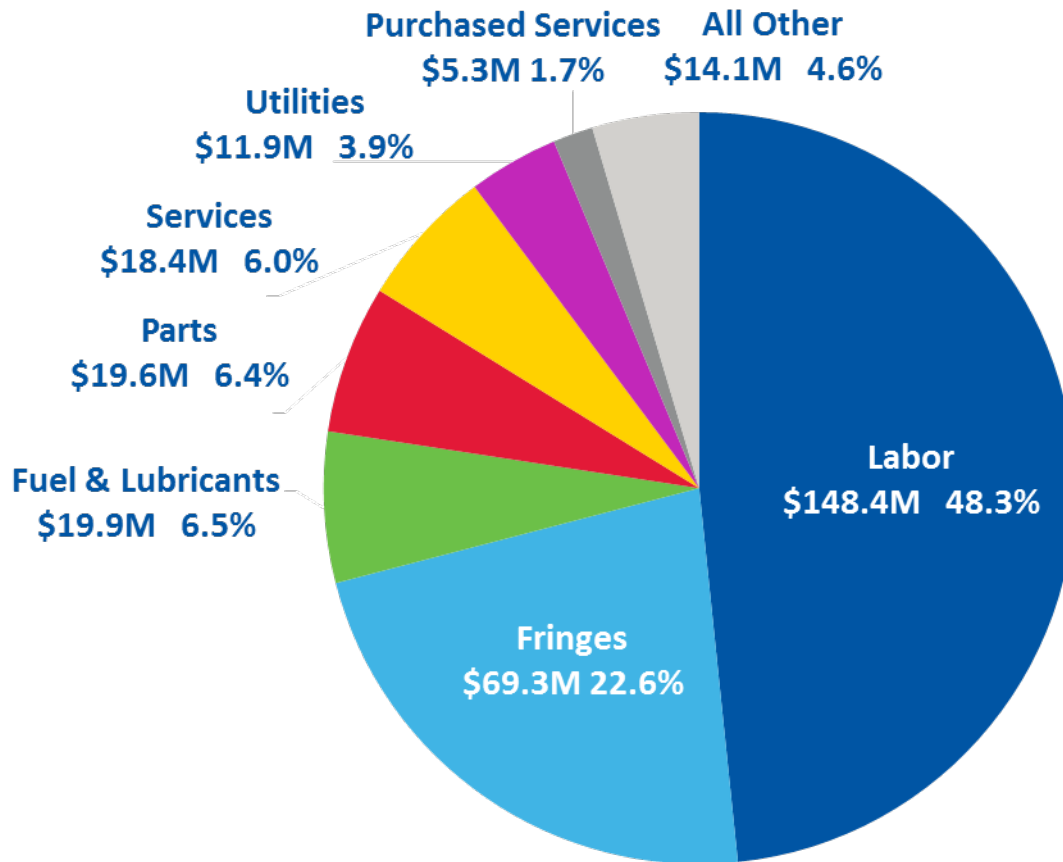
# Tentative Operating Budget

	2018 Budget	2019 Budget	Percentage Change
Total Operations Budget	\$277,629,000	\$303,898,000	9.5%
Non-operating	5,505,000	6,083,000	20.3%
Principal & Interest	113,977,000	119,141,755	4.5%
Contribution to Operating Reserves	0	1,921,000	N/A
Contribution to Early Debt Retirement	<u>5,949,000</u>	<u>23,198,245</u>	290.0%
Total	<u>\$403,060,000</u>	<u>\$454,242,000</u>	12.7%

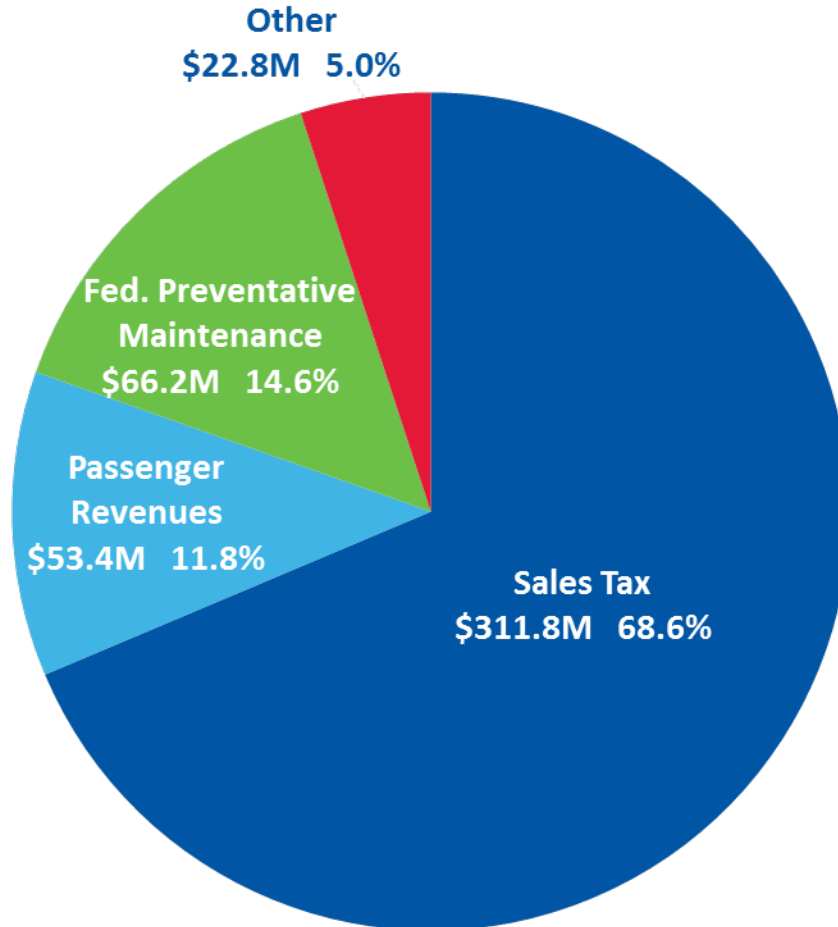




# 2019 Operations Expenses by Line Item: \$306.9M (excludes expense for new Salt Lake City & Salt Lake County funding)



# 2019 Projected Operating Revenues: \$454.2M



## Other Includes:

- Investment income - \$8.5M
- Salt Lake City - \$3.9M
- Utah County UVX - \$2.5M
- Advertising - \$2.5M
- Grants - \$2.1M
- SLC motor vehicle fees - \$1.9M
- Property fees - \$1.1M
- TOD revenues - \$0.3M



# 2019 Projected Operating Revenues: Major Changes

- Sales Tax
  - 5% increase (\$14.2 million) over 2018 projection of \$284.2 million
  - \$13.4 million increase from Salt Lake County fourth quarter
- Passenger Revenue
  - 1.3% increase over projected 2018 revenue of \$52.7 million
- Federal Preventative Maintenance
  - 5% over 2018 allocation of \$63 million
    - Rail lines placed in service in 2011 become eligible
- Other
  - Investment income estimate
    - Higher interest rates and balances
    - Funding from Salt Lake City and Utah County



# 2019 Projected Operating Revenues

	2018 Budget	2019 Budget	Percentage Change
Sales Tax	\$278,909,000	\$311,796,000	11.8%
Federal Preventative Maintenance	60,827,000	66,188,000	8.8%
Passenger	50,337,000	53,420,000	6.1%
Advertising	2,483,000	2,467,000	(0.6%)
Interest Income	3,732,000	8,582,000	130.0%
Salt Lake City	0	3,871,000	N/A
Utah County	0	2,500,000	N/A
Motor Vehicle Registration	1,907,000	1,893,000	(0.7%)
Other Revenues	<u>4,865,000</u>	<u>3,525,000</u>	(27.5%)
Total Operating Revenues	<u>\$403,060,000</u>	<u>\$454,242,000</u>	12.7%

# One-Year, Five-Year Financial Plan

(in thousands)

	2019	2020-2023
Operating Revenue	\$ 454,242	\$ 2,101,646
Debt Service	<u>119,142</u>	<u>673,738</u>
Net Available for Operations and Capital	<u>335,100</u>	<u>1,427,908</u>
Operations	309,981	1,422,755
Capital Revenue	65,215	276,012
Capital Expense	<u>125,403</u>	<u>398,668</u>
Net Results for Year	(35,069)	(117,503)
Beginning Balance, January 1	<u>266,206</u>	<u>231,137</u>
Ending Balance, December 31	<u>\$ 231,137</u>	<u>\$ 113,634</u>
Required Reserves	<u>\$ 166,961</u>	<u>\$ 104,630</u>
Unrestricted	<u>\$ 64,177</u>	<u>\$ 9,003</u>

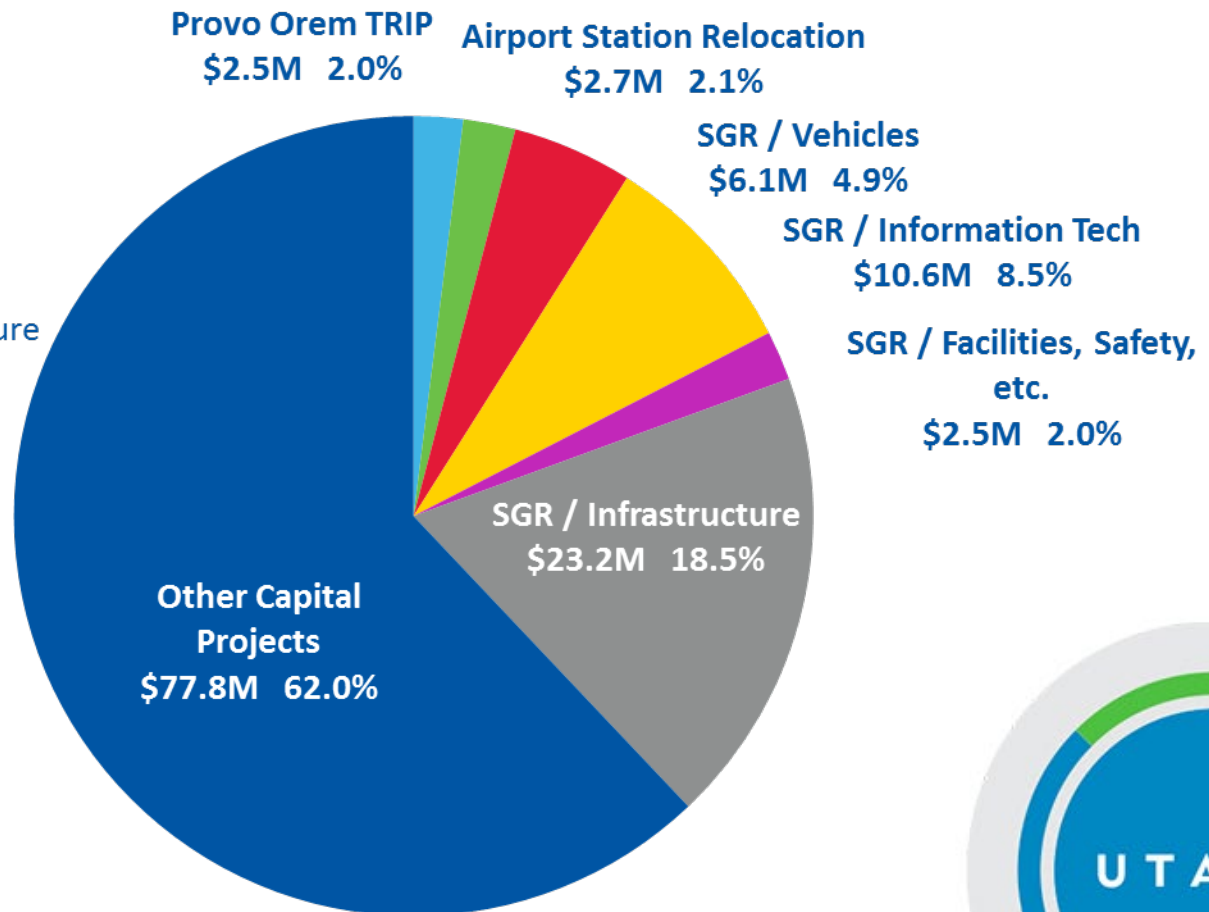
# Capital and Debt



# 2019 Projected Capital Expenses: \$125.4M

Other includes:

- Positive train control
- Depot District
- South Davis BRT
- Ogden BRT
- Sugar House
- TIGER projects
- Sandy parking structure
- Box Elder ROW



**State of Good  
Repair Total  
\$42.5M 33.9%**

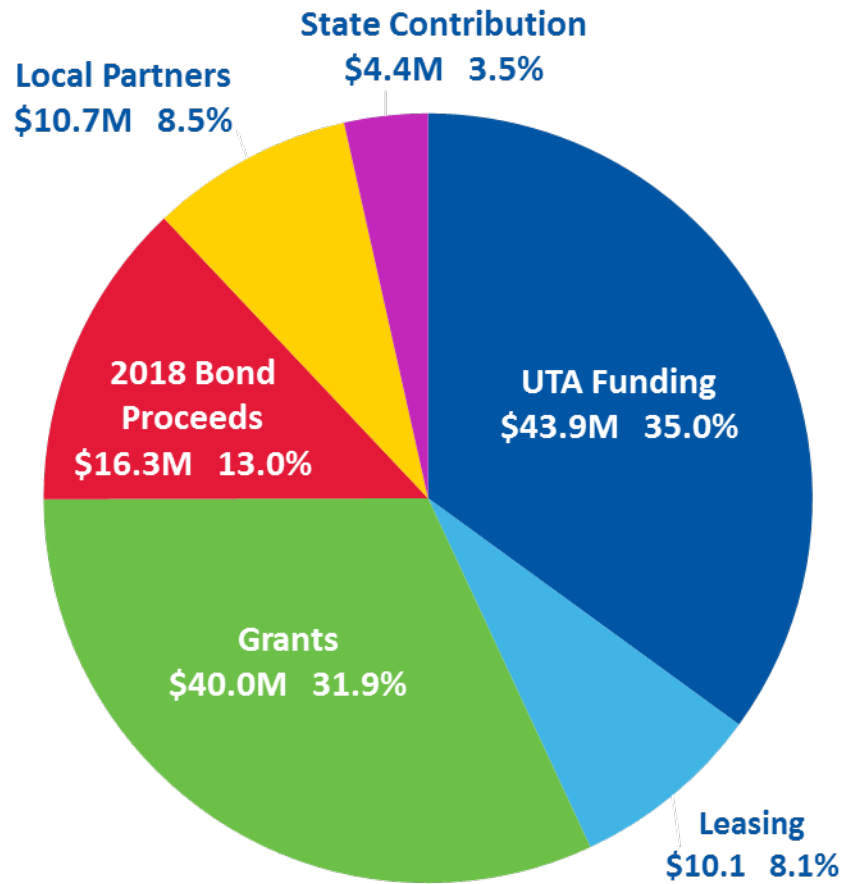


# State of Good Repair Capital Projects

Purpose	Amount
Interlocking 4 <sup>th</sup> and Main and 150 South	\$6,633,482
Light rail vehicle overhauls	5,971,388
Revenue service vehicle replacements	5,890,000
Prime mover engine rebuild (FrontRunner)	4,082,107
Electronic fare collection	3,293,112
Rail replacement	1,847,472
Passenger information	1,459,831
Facilities	1,100,000
Bus engine and transmission replacements	1,000,000



# 2019 Projected Capital Revenues: \$125.4M



# Capital Grant Revenues

Purpose	Amount
Depot District	\$10,459,686
TIGER projects	10,265,219
5310 funding	6,130,019
Positive train control	3,956,795
Sugar House double tracking	2,221,623
Sandy parking structure	1,389,756
Passenger information systems	1,361,000
Ogden/Weber State University BRT design	1,054,062
All other	<u>150,860</u>
Total	<u>\$39,989,020</u>

# Local Partners Revenue

Purpose	Amount
TIGER projects	\$ 3,666,790
Sandy parking structure	1,923,230
South Davis BRT	1,200,000
Sugar House double tracking	677,102
Signal preemption projects - UDOT	622,831
SW Salt Lake County ROW preservation	600,000
All other	<u>2,019,103</u>
Total	<u>\$10,709,056</u>

# Lease Revenues

Purpose	Amount
Salt Lake City buses (10)	\$ 5,250,000
Replacement paratransit (30)	2,880,000
Replacement vans (40)	<u>1,960,000</u>
Total	<u>\$10,090,000</u>



# Debt Service

Purpose	Amount
Interest	\$102,185,007
Interest subsidy (Build America bonds)	<u>(8,841,869)</u>
Net interest	93,343,138
Principal	<u>17,500,000</u>
Total bond principal and interest	110,843,138
Leasing payments	7,951,467
Salt Lake City buses (1/2 year)	281,000
Bond expenses	<u>66,150</u>
Total	<u>\$119,141,755</u>

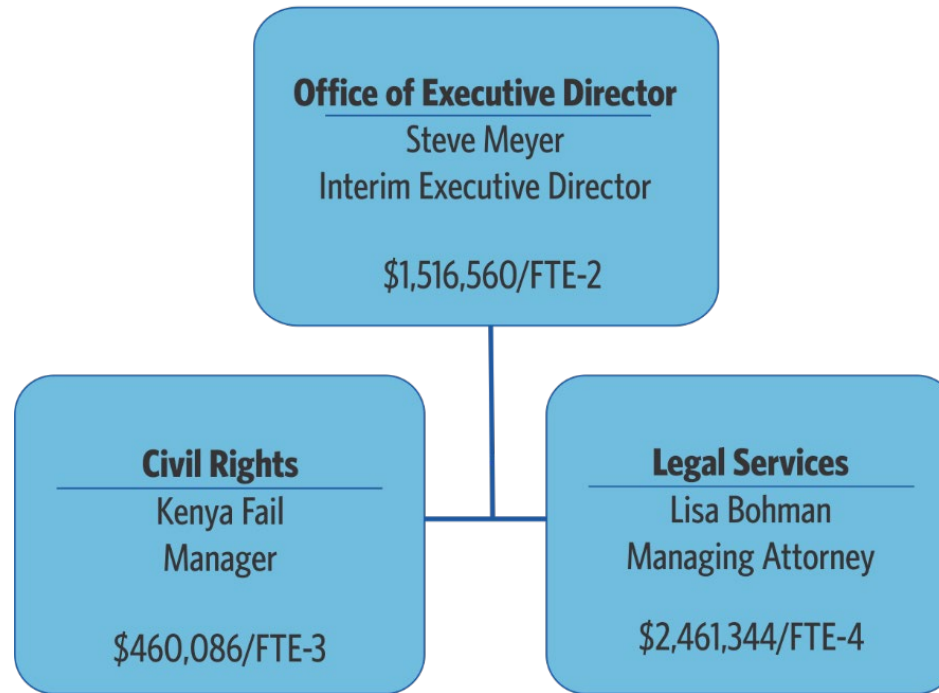
# Departmental Information



# Office of Executive Director

Total Funding \$4,437,990

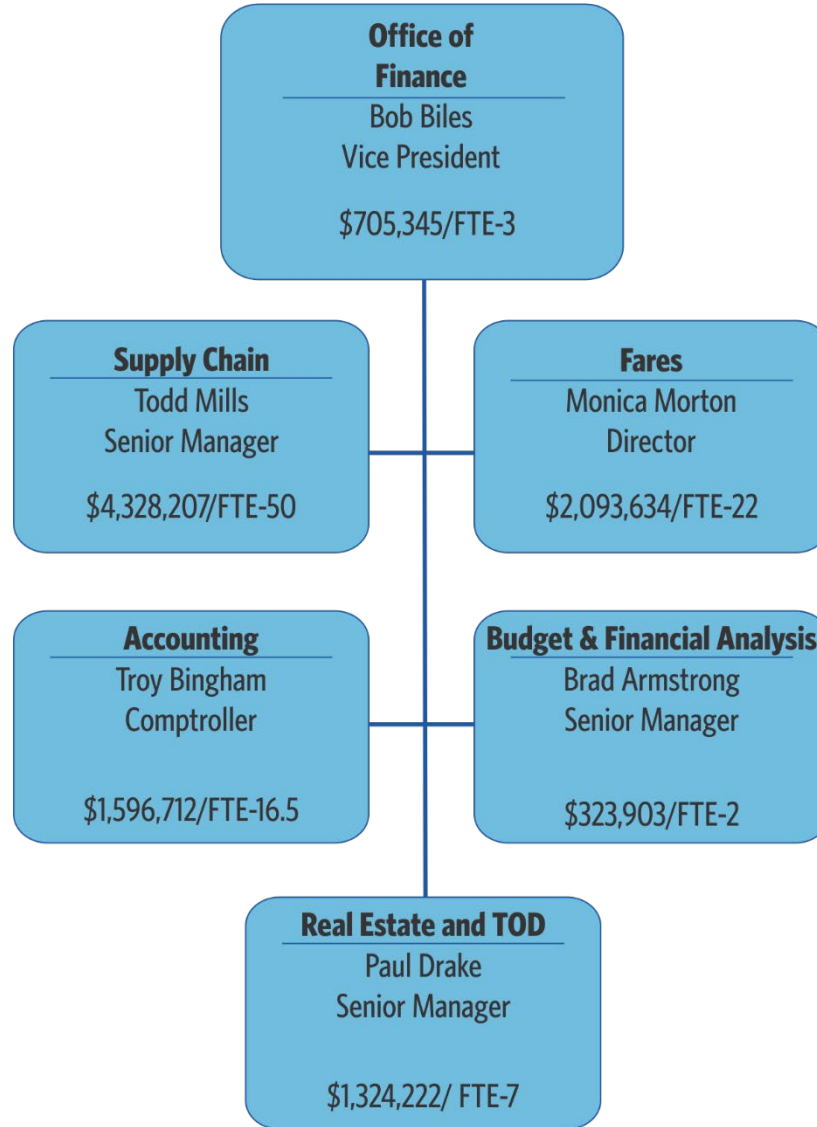
FTE Total-9



# Office of Finance

Total Funding \$10,372,023

FTE Total-100.50

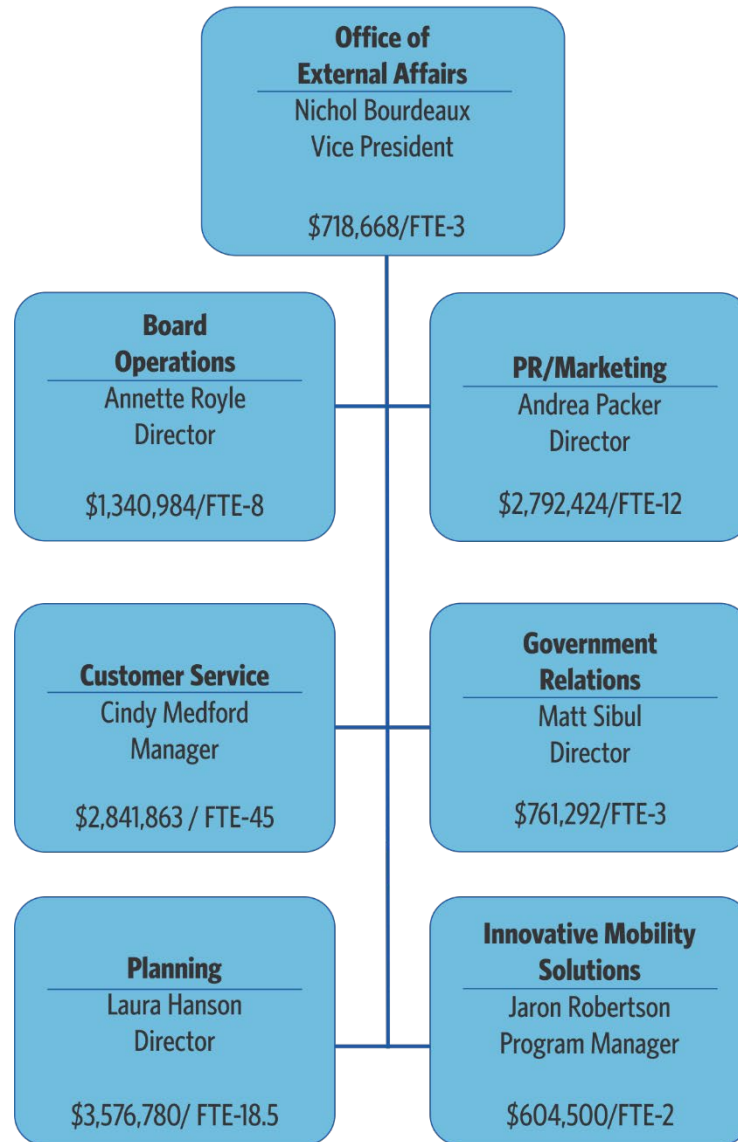




# Office of External Affairs

Total Funding \$12,636,511

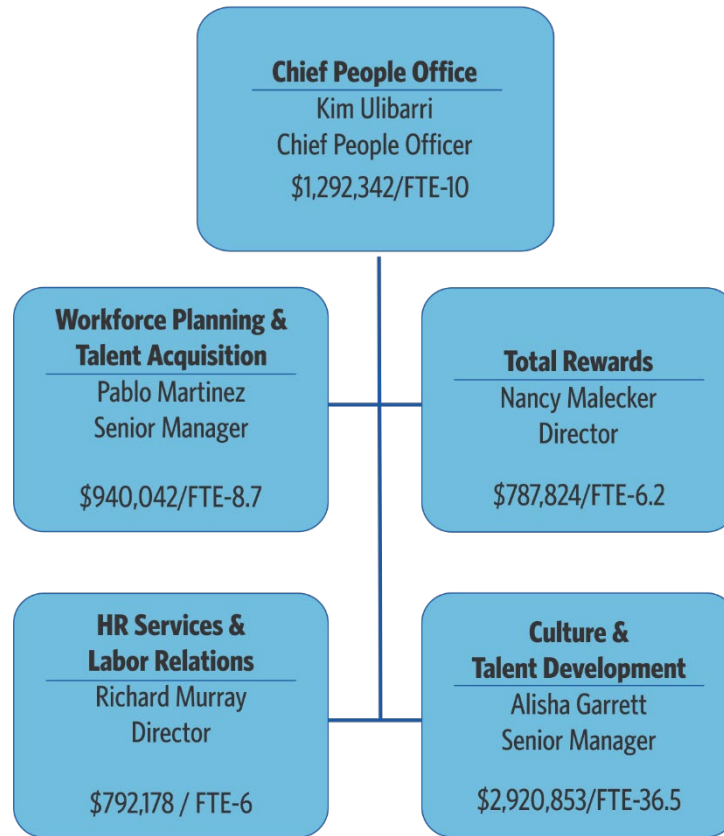
FTE Total-91.5



# Chief People Office

Total Division Funding \$6,733,239

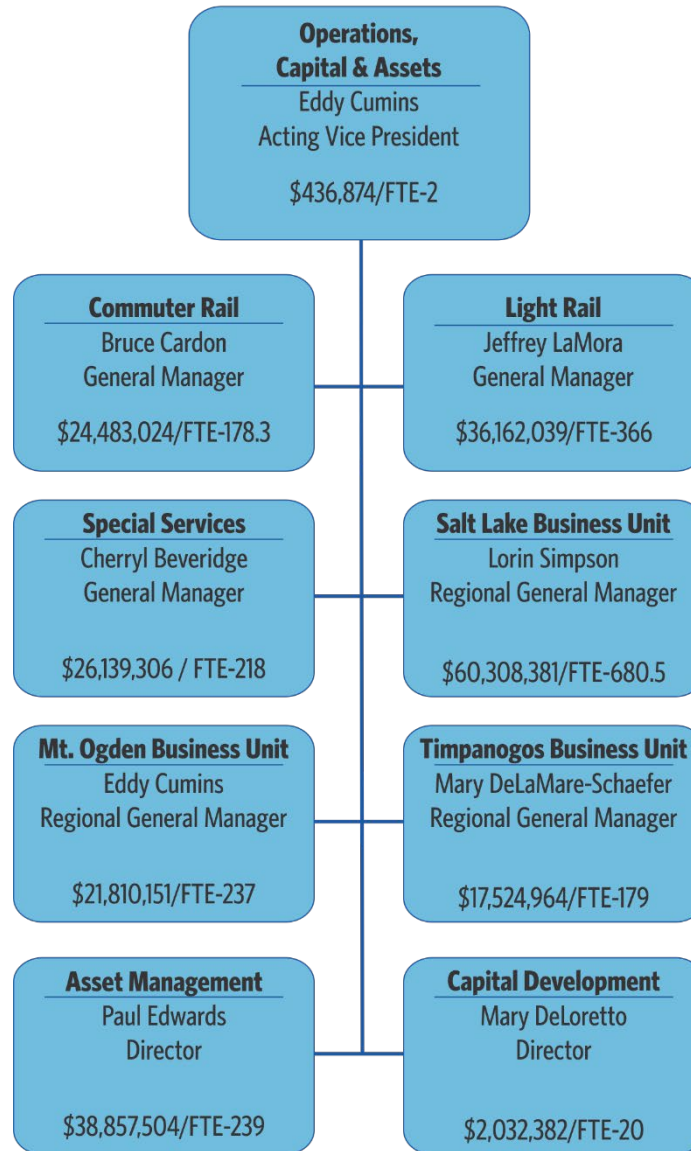
FTE Total-67.5



# Office of Operations, Capital & Assets

Total Funding \$227,754,625

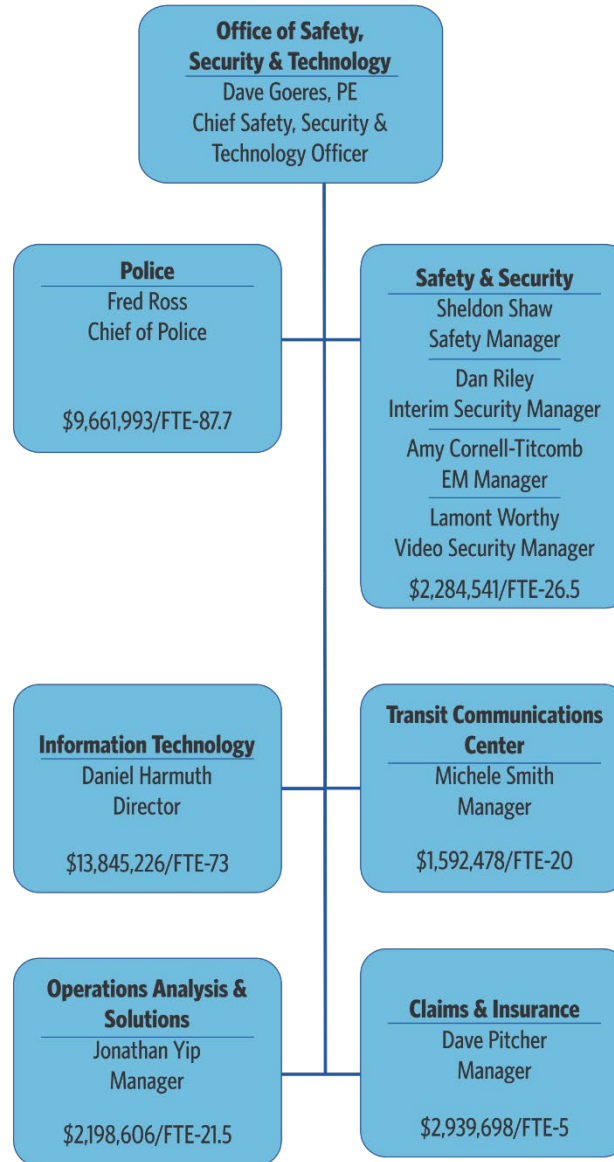
FTE Total-2119.8



# Office of Safety, Security & Technology

Total Funding \$32,522,542

FTE Total-233.7



# Office of Internal Audit

Total Funding  
FTE Total-3

**Chief Internal Auditor**  
Riana de Villiers  
Chief Auditor  
  
\$454,902/FTE-3



# Schedule & Next Steps

- Public and Stakeholder comment period: November 1-30
  - Tentative budget sent to local and state officials
  - Tentative budget sent to Local Advisory Board
  - Public hearing on tentative budget (November 14)
  - Public comment via website, phone, email, mail, etc.
  
- Board of Trustees meeting: December 12
  - Trustees adopt final budget

# Public Comment



# Public Comment Guidelines

- Each comment will be limited to two minutes per citizen or five minutes per group representative
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# Recommended Action (by roll call)

Motion to approve R2018-10-03: Resolution Ratifying the Adoption of  
the 2019 Tentative Budget



# **R2018-10-04: Resolution Authorizing Execution of Stakeholder Agreements for First/Last Mile Connection Program of Projects**



# TIGER First/Last Mile Project

- UTA enters stakeholder agreements for stakeholder sponsored projects
- For stakeholder sponsored projects:
  - UTA administers TIGER grant funds
  - UTA manages design and construction
  - Local partners provide required local match funding
- Resolution gives authority for executive director to approve contracts where partners commit or transfer required local funds
- UTA's expenditures are limited to the federal funds programmed to the projects



# Public Comment



# Public Comment Guidelines

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# Recommended Action (by roll call)

Motion to approve R2018-10-04: Resolution Authorizing Execution of Stakeholder Agreements for First/Last Mile Connection Program of Projects



# **R2018-10-05: Resolution Authorizing Access to the Utah Public Treasurer's Investment Fund Accounts**



# Public Comment





# Public Comment Guidelines

- Each comment will be limited to two minutes per citizen or five minutes per group representative
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# Recommended Action (by roll call)

Motion to approve R2018-10-05: Resolution Authorizing Access to the  
Utah Public Treasurer's Investment Fund Accounts



# R2018-10-06: Resolution Authorizing Execution of Contract with CareATC to Provide Medical Services at On-Site Medical Clinics

- Description and Purpose:
  - Three-year contract to manage health clinic services at UTA's two onsite health clinics for employees
- Total Contract:
  - \$7,000,000



# Public Comment



# Public Comment Guidelines

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# Recommended Action (by roll call)

Motion to approve R2018-10-06: Resolution Authorizing Execution of Contract with CareATC to Provide Medical Services at On-Site Medical Clinics



# R2018-10-07: Resolution Authorizing Execution of Contract with Crus Oil, Inc. for the Purchase of Petroleum and Fluid Products

- Description and Purpose:
  - Purchase of various petroleum products to maintain the revenue fleet
- Total Contract:
  - \$1,645,567



# Public Comment





# Public Comment Guidelines

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- No handouts allowed



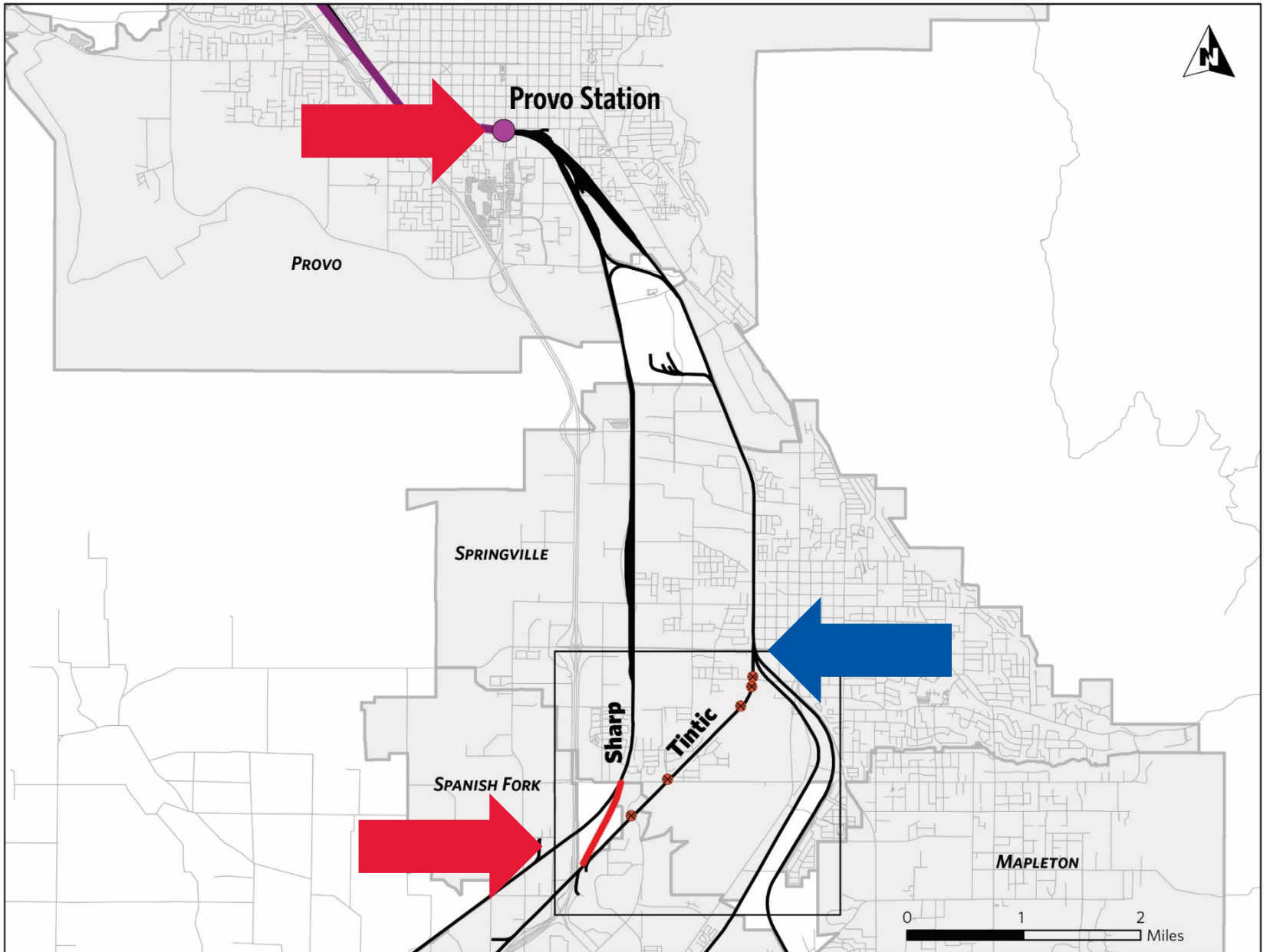
# Recommended Action (by roll call)

Motion to approve R2018-10-07: Resolution Authorizing Execution of Contract with Crus Oil, Inc. for the Purchase of Petroleum and Fluid Products



# **R2018-10-08: Resolution Authorizing Execution of a Federal Aid Grant Agreement with the Utah Department of Transportation to Provide Funding for the Springville Sharp/Tintic Railroad Connection Project**

- Description and Purpose:
  - Grant pass through contract to allow for the realignment of freight track to correspond with city master plans and facilitate future development in Springville and Spanish Fork cities
- Total Contract:
  - \$5,553,000



# Project Background

- UTA owns portions of the Sharp subdivision and the Tintic industrial lead
- There is no connection between the two lines
- FrontRunner South operates in the Sharp corridor to Provo Station
- Local partners proposed a project to connect the two corridors
- This would:
  - Eliminate five at-grade crossings
  - Facilitate future development in Springville and Spanish Fork
  - Allow for future FrontRunner expansion to Payson

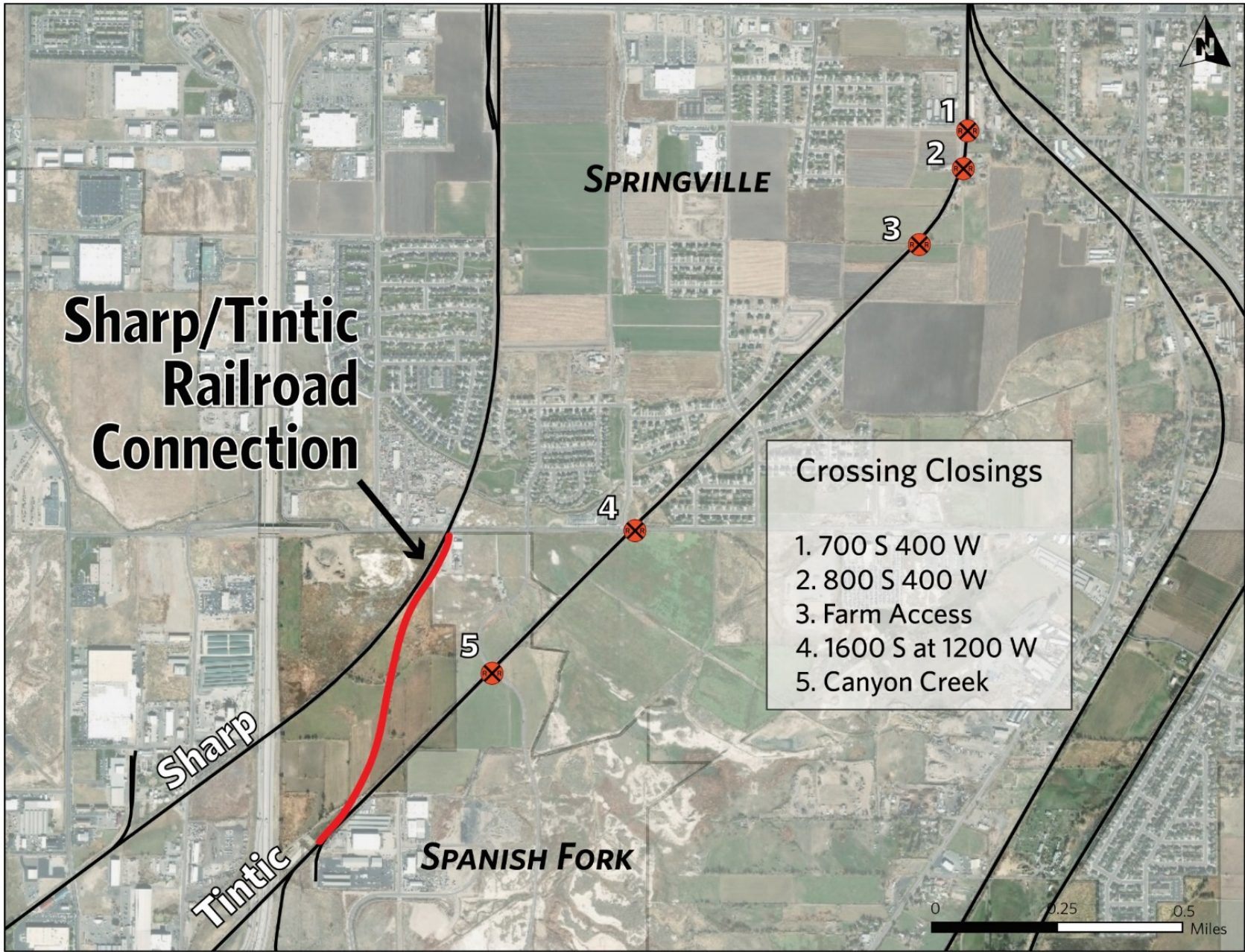


# UDOT Contract

- Springville City was awarded ~\$5.15M in federal funds through UDOT
- Springville has requested UTA to manage the project
- This requires UTA to assume the role of grantee
- The local match (~\$400K) would be split among partners (under a separate memorandum of agreement)
- UTA's match would be in-kind services







# Sharp/Tintic Railroad Connection

SPRINGVILLE

SPANISH FORK

Sharp

Tintic

- Crossing Closings
- 1. 700 S 400 W
  - 2. 800 S 400 W
  - 3. Farm Access
  - 4. 1600 S at 1200 W
  - 5. Canyon Creek

0 0.25 0.5 Miles

# Public Comment





# Public Comment Guidelines

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# Recommended Action (by roll call)

Motion to approve R2018-10-08: Resolution Authorizing Execution of a Federal Aid Grant Agreement with the Utah Department of Transportation to Provide Funding for the Springville Sharp/Tintic Railroad Connection Project



# Director/Agency Report



# Other Business

- Final meeting minutes: Motion to circulate and approve minutes via e-mail



**Adjourn**

